

ECKSTINE ELECTRIC COMPANY

APPLICATION FOR EMPLOYMENT

DATE _____

NAME _____
LAST FIRST MIDDLE

PRESENT ADDRESS _____
STREET CITY STATE ZIP

PHONE NUMBER _____ ARE YOU 18 OR OLDER? YES ☐ NO ☐

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ SALARY DESIRED _____

ARE YOU EMPLOYED NOW? YES ☐ NO ☐

MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? YES ☐ NO ☐

ARE YOU LAWFULLY ABLE TO BECOME EMPLOYED IN THE U.S.? YES ☐ NO ☐

HAVE YOU BEEN CONVICTED OF A FELONY OR MISDEMEANOR? YES ☐ NO ☐

DESCRIBE IN FULL IF ANSWER IS YES: _____

HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE YES ☐ NO ☐

EXPERIENCE: General Construction ☐ Electrical ☐ Mechanical ☐

Other _____

EDUCATIONAL BACKGROUND

EDUCATIONAL BACKGROUND	SCHOOL NAME & LOCATION	DID YOU GRADUATE?	SUBJECTS STUDIED
GRADUATE		YES ☐ NO ☐	
COLLEGE		YES ☐ NO ☐	
HIGH SCHOOL		YES ☐ NO ☐	
TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL		YES ☐ NO ☐	

PHYSICAL RECORD:

ARE YOU ABLE TO PERFORM ESSENTIAL FUNCTIONS OF THE JOB FOR WHICH YOU ARE APPLYING WITHOUT ANY ACCOMODATIONS?

YES ☐ NO ☐ ARE YOU AFRAID OF HEIGHTS? YES ☐ NO ☐ DO YOU HAVE ISSUES IDENTIFYING COLORS? YES ☐ NO ☐

IF AN ACCOMODATION IS NECESSARY, PLEASE EXPLAIN: _____

FORMER EMPLOYERS: Last four employers, starting with the most recent one first.

DATE MONTH AND YEAR	NAME AND PHONE # OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				
FROM _____ TO _____				

REFERENCES: Three persons not related to you whom you have known at least one year.

NAME	PHONE NUMBER	RELATIONSHIP	YEARS ACQUAINTED
1)			
2)			
3)			

**IN CASE OF
EMERGENCY
PLEASE
NOTIFY**

NAME

ADDRESS

PHONE

RELATIONSHIP

“I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT IF I HAVE ALREADY STARTED WORK FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR TERMINATING THE APPLICATION PROCESS OR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND CONTACTING THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT WORK RELATED INFORMATION THEY MAY HAVE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE.”

DATE _____

SIGNATURE _____